

## **Admissions Policy Statement: Study Programme 16-19 (19-24 EHCP)**

### **Aim**

Admissions is the start of the learner journey at Halesowen College. We value each individual applicant and aim to ensure that each learner progresses onto an educational/training pathway that best suits their needs/abilities and aspirations regardless of ethnicity, gender, disability or other protected characteristics.

The College has statutory obligations for learners with an Educational, Health and Care Plan as specified in the Children & Families Act 2014 (refer to SEND Policy).

Halesowen College aims to enrol learners onto a programme where they will succeed and progress with their education or gain employment.

Halesowen College will in accordance with the Equality Act make reasonable adjustments to accommodate any learner to pursue their course of study safely.

Where necessary adjustment(s) are not reasonable or where reasonable adjustment(s) cannot enable the applicant to study safely then the enrolment cannot be actioned. In such circumstances an alternative course of study may be offered or the applicant signposted to other providers as appropriate.

Where a student has an EHCP the applicant and their parents/guardians should refer to the SEND policy which can be found on our website.

Halesowen College does not give preferential treatment to learners from any named school.

### **Objectives**

1. For applicants to have a positive experience of College through first class, highly responsive admissions service.
2. To ensure that applicants receive impartial and effective advice and guidance.
3. To ensure that applicants are placed on the most appropriate course suited to their needs, abilities and aspirations.
4. Adhere to all statutory responsibilities.

### **Fees**

Students eligible for study programme funding from ESFA are not required to pay tuition fees (refer to Tuition Fee Policy).

## Availability of Places

It may be necessary for the College to cease to accept applications for courses which have reached capacity. In such circumstances suitable alternative study programmes may be offered or a referral made to other agencies/providers.

## Entry Requirements

Halesowen College publishes entry requirements for each course. Offers of places onto study programmes are subject to the learner achieving the required academic standard. Where this is not achieved advice and guidance will be offered to explore options for a more appropriate programme.

<b>Reviewed/Approved</b>	<b>By</b>	<b>Date</b>
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