

Minutes of the Search and Governance Committee Meeting

held on 10 March 2021

Present Helene Jones (*Chair*), Lance Hanson and Andrew Dobson (*Principal*)

In attendance Jennifer Sunter (*Clerk to the Corporation*)

Observer: Dan Grant

Interviews with governance candidates were held at 6pm and 7pm.

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| 1 | Apologies |
| | There were none. |
| 2 | Declarations of Interest |
| | There were none. |
| 3 | Minutes of the Search and Governance Committee Meetings and Matters Arising for 16 September 2020 and 25 January 2021 |
| | <p>The Minutes of the Search and Governance Committee Meetings held 16 September 2020 and 25 January 2021 were approved as a correct record.</p> <p>Under Matters Arising: Actions from the meeting held 16 September 2020, under the Corporation Self-Assessment, Development, Induction and Training Report:</p> <p>The Clerk confirmed that guidance questions for the governor and chair one to one meetings had been refreshed.</p> <p>The Clerk reported that a speaker in relation to Ofsted Inspection was deferred from the strategic planning event held in January 2021 and that an alternative would be considered.</p> |
| Action 3a | Lance Hanson asked about Learning Walks. It was noted that these would be welcomed in the new academic year, and that there remained scope for consideration in the summer term which could be raised at the Students, Curriculum and Quality meeting. |
| 4 | Current Membership and Recruitment |
| | <p>Overview of Committee Membership/Vacancies</p> <p>The Clerk provided an overview incorporating the current vacancy and end of current one-year terms of office.</p> <p>Members discussed the current composition of the Corporation and capacity with regards to the committee structure in operation. An increase in members was also considered in relation to meeting the skills composition and gaps.</p> <p>The Clerk also reported on the scope to utilise equality targets for the Corporation.</p> |

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| | <p>Members considered the skills and range of experience and qualification of applicants for the role of governor, taking into consideration curriculum vitae provided and interviews undertaken.</p> <p>The Clerk asked members to consider the vacancy of the role of Vice Chair of the Committee. Members also noted other committee vacancies to be addressed appropriately.</p> |
| Action 4a | It was agreed that the reappointment of new members be addressed at the May meeting of the Committee. |
| Action 4b | It was agreed that Equality Targets with regard to the Corporation would be considered at the May meeting of the Committee. |
| | In accordance with the Committee's terms of reference, the Committee appointed Lance Hanson as Vice Chair of the Search and Governance Committee. |
| | Following the recruitment, shortlisting and interview processes the Search and Governance Committee resolved to recommend to the Corporation the appointment of Gail Rothnie as a governor at Halesowen College for the period 1 May 2021 to 31 July 2022, subject to meeting set eligibility criteria. |
| | <p>The Search and Governance Committee resolved to recommend to the Corporation that the membership be increased from twelve to fourteen members and if approved, that the Instrument of Government be amended thus:</p> <p>2.(1)(a) Nine Eleven members who appear to the Corporation to have the necessary skills to ensure that the Corporation carries out its functions under article 3 of the Articles of Government.</p> |

Andy Dobson left the meeting. The meeting being no longer quorate it was noted that remaining items, predominantly for information, would be provided directly to the Corporation.

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| 5 | Update on Consolidated Assessment, Development and Training Report |
| 6 | Additional Roles Membership Update |
| 7 | Any Other Business There was none. |
| 8 | Date of Next Meeting The next meeting of the Search and Governance Committee is scheduled for 25 May 2021. |

Meeting closed: 8.15pm

| ACTIONS ARISING FROM MEETINGS | | | |
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| Actions from the meeting held 16 September 2020 | | | Achieved |
| Action 6.2a | Corporation Self-Assessment, Development, Induction and Training Report | JSu March 2020 | January 2021 |

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| | The Clerk would liaise with the Chair and Vice Chair on refreshing the guidance questions for their one to one meetings with governors. | | |
| Action 6.2b | The Clerk would pursue an appropriate speaker, being a current Ofsted Inspector, for the strategic planning event in January 2021. Deferred: An alternative would be considered. | January 2020 By 31 July 2021 | |
| Actions from the meeting held 10 March 2021 | | | |
| Action 3a | Minutes of the meeting held 16 September 2020. Lance Hanson asked about Leaning Walks. It was noted that while these would be welcomed in the new academic year, there remained scope for consideration in the summer term which could be raised at the Students, Curriculum and Quality meeting. | JSu By July 2021 | |
| Action 4a | Current Membership and Recruitment It was agreed that the reappointment of new members be addressed at the May meeting of the Committee. | JSu 25 May 2021 | |
| Action 4b | It was agreed that Equality Targets with regard to the Corporation would be considered at the May meeting of the Committee. | 25 May 2021 | |