

## Minutes of the Corporation Special Meeting

held Tuesday 4 May 2023

*Present* Joanne Chilton (*Chair*), Helene Jones (*Vice Chair*), Aisha Benachour, Lee Clulow, Sarah Dawson, Alexandra Fratila, Clair Graham, Andy Hanson, Tiffany Harvey-Pallent, Raj Joshi, Gail Rothnie, Joanne Williams

*In attendance* Jennifer Sunter (*Clerk to the Corporation*)

<b>1</b>	<b>Apologies</b>
	Apologies were received from Mark Sterling, Shabir Chagan, Thomas Huntbatch, Ian Hughes, Joanne Rouse and Alison Jarrett.
<b>2</b>	<b>Declarations of Interest</b>
	Joanne Williams declared a conflict of interest and would not form part of the decision-making quorum of the members of the Corporation for the appointment of a new Principal.
<b>3</b>	<b>Panel Recommendation on Principal Appointment</b>
	The Chair outlined the panel's recommendation to the Corporation. The Corporation noted the basis of the appointment recommendation and that two independent members had supported the process. Members discussed the appointment decision and subsequent actions required to address the vacancy arising from this. It was noted that communication to staff would be provided directly. Members noted that the contract had been reviewed and updated for approval and that a meeting would be scheduled with the College solicitors to further clarify the language and tone used in senior post-holder contracts. The salary start point and point for review were also outlined. Members acknowledged the work undertaken to make the process inclusive.
	The Corporation resolved to appoint Jacquie Carman as Principal and Chief Executive of Halesowen College, subject to acceptance of the position and contractual agreements in writing, including periods of probation and notice, with the date of commencement to be agreed, which would be following the appointment of a new Vice Principal.
	The Corporation resolved to approve the Principal's Contract.
	The Corporation resolved to approve the salary offer for the post.
	<i>A confidential minute of the meeting records salary offer.</i>
<b>4</b>	<b>Date of Next Meeting</b>
	The next meeting of the Corporation is as scheduled for 16 May 2023.

The meeting closed: 7pm