

Minutes of the Search Committee Meeting

held Wednesday 9 November 2022

at 18:00 through Microsoft Teams

Present Joanne Chilton (*Committee Vice-Chair*), Raj Joshi

In attendance Jennifer Sunter (*Clerk to the Corporation*)

1	Apologies
	Apologies were received on behalf of Helene Jones and Andrew Dobson.
2	Declarations of Interest
	There were none.
3	Minutes of Meeting held 24 May 2022 and Matters Arising
	<p>The minutes of the meeting held 24 May 2022 as approved by the Committee chair were agreed.</p> <p>Matters Arising:</p> <p>Under Actions from the meeting held 22 June 2021, members agreed that outstanding the proposal for an internal audit health check of framework documents had been overtaken and was now closed.</p> <p>Under Actions from the meeting held 15 September 2021, the Clerk reported that the use of members other than Search Committee members for governor interviews remained relevant moving forwards and agreed that the action could now be closed.</p>
4	Membership, Recruitment and Appointment Report
	<p>The Clerk outlined the approach to monitoring membership and summarised key points arising from the skills and data record. It was noted that the Corporation now had a wider breadth of skills in relation to its desired skills profile and that some areas of skill and experience should be closely monitored, including finance and audit, education at secondary school level and business. The Clerk also outlined how diversity across the membership had improved and that the Corporation would not be complacent in continuing to support diversity in recruitment.</p> <p>It was noted that while the Corporation has no current vacancies, that actions to continue to strengthen succession was important.</p>

		It was noted that under the current membership two governors were completing their initial one-year term of office in accordance with procedure. The Committee discussed reappointment proposals based on the identified skills and contribution of members remaining valid.
		The Search Committee agreed to recommend to the Corporation that <ul style="list-style-type: none"> • Mark Sterling be appointed for a term of three years commencing 10 January 2023. • Jamie Clayton be appointed for one year commencing 1 February 2023.
5		Search Committee Annual Report 2021/2022
		The Clerk outlined the key component parts of the Committee's report to the Corporation which addressed membership and meetings, the search process and the Corporation's engagement with monitoring equality and diversity, particularly in relation to governance. The report also focused on impact and effectiveness with a high proportion of new appointments made.
		The Search Committee approved and recommended their Annual Report to the Corporation.
6		Any Other Business
		There was none.
7		Date of Next Meeting The next meeting of the Search Committee is scheduled for Wednesday 17 May 2023.

The meeting closed at 6.25pm

Actions from the meeting held 22 June 2021			
Action 4a	Governance Review Update It was further suggested that it would be practical to ask for an internal audit health check of the revised governance framework documents.	2021/2022	Overtaken/Closed November 2022
Actions from the meeting held 15 September 2021			
Action 7a	Governance Review - Review of Committee Terms of Reference Members also discussed further review of membership for governor interviews which the Clerk would address.	March 2022 Reviewed Autumn 2022	Closed November 2022